

CRESTMONT HOMEOWNERS' ASSOCIATION
Annual General Meeting
Meeting Minutes
Tuesday, December 10, 2019

BOARD MEMBERS

PRESENT: Thilo Kaufmann, Secretary and Chair, Qualico Communities
Brian Brown, Director and Treasurer - Qualico Developments West Ltd.
Clark Piechotta, Qualico Communities
Todd Rensing, Director – Crestmont Resident
Paul Godard, Director, Crestmont Resident

STAFF/GUESTS: Daniela Ceglarski, Facility Manager – Crestmont HOA
Adrienne Angers, HOA Administrative Assistant – Qualico Communities

REGRETS: Claudio Palumbo, CHOA President - Qualico Communities
Sara Webster, Director - Crestmont Resident

QUORUM: Yes

1. Call to Order & Roll Call

The Chair called the meeting to order at 7:01 pm. Roll Call was taken and a quorum was established. The Chair welcomed staff, guests, and introduced the Board of Directors.

2. Appointment of Recording Secretary

The Chair appointed Ms. A. Angers as the Recording Secretary and Scrutineer.

3. Adoption of Agenda

MOTION put forth by Mr. B. Brown that the agenda be accepted as presented. Seconded by Mr. P. Godard; all in favour and unanimously approved.

4. Approval of the minutes from the last AGM held November 21, 2018

MOTION put forth by Mr. B. Brown to approve the Minutes of the last AGM held, November 21, 2018. Seconded by Mr. T. Rensing; all in favour, and unanimously approved.

5. Order of Business

5.1. Elections

Motion put forth by Mr. B. Brown that the number of Directors for the Association be set at seven (7). Seconded by Mr. T. Rensing; all in favour and unanimously approved.

Motion put forth by Mr. B. Brown to nominate Claudio Palumbo, Thilo Kaufmann, Paul Godard to hold office for a one-year (1) term and Brian Brown, Clark Piechotta, Todd Rensing and Sara Webster to hold office for a two-year (2) term. Seconded by Mr. P. Godard; all in favour and unanimously approved.

5.2. Report of the Corporation

MOTION put forth by Mr. B. Brown to dispense with the reading of the Report of the Corporation. Seconded by Mr. P. Godard; all in favour and unanimously approved.

5.3. Treasurer's Report

Mr. B. Brown presented the 2018 Audited Financial Statements of the Crestmont Homeowners' Association. Copies were provided at the meeting, as well as posted on the website in advance of this meeting. The audit was completed by Cremers & Elliot, who issued a clean audit opinion on June 20, 2019.

MOTION put forth by Mr. C. Piechotta to accept the 2017 Audited Financial Statements as presented. Seconded by Mr. P. Godard, all in favour and unanimously approved.

5.4. Appointment of Auditor/Public Accountant

MOTION put forth by Mr. B. Brown to appoint Cremer's & Elliott Chartered Accountants as the auditor of the Crestmont Homeowners' Association for 2020. Seconded by Mr. P. Godard; all in favour and unanimously approved.

6. Other Business

MOTION There being no other business, a motion was put forth by Mr. B. Brown to terminate the meeting. Seconded by Mr. C. Piechotta; all in favour and unanimously approved.

7. Adjournment

The Chair adjourned the meeting at 7:21pm.

THILO KAUFMANN, CHAIR

BRIAN BROWN, TREASURER